

## **BRISBANE CHRISTIAN COLLEGE**

### **CHARTER: College Connect of Brisbane Christian College**

#### **1. NAME**

College Connect is a forum where interested parties can support the College Management Team in the smooth running of Brisbane Christian College.

Brisbane Christian College hereinafter referred to as “the College”.

#### **2. AIMS & OBJECTIVES:**

College Connect is a subcommittee of Brisbane Christian College and falls under the management and administration auspices of the school administration.

The objects of College Connect are:

- 1) To further build a rich and supportive community within our College
- 2) To support the College in provision of a high quality Christian based education
- 3) To raise funds to assist the College, provide amenities or other resources required to further the College in its endeavours
- 4) To cultivate a positive working relationship with the College Board, College Management Team and wider College community, with a spirit that is cooperative, solution focused and is aligned with the College values
- 5) To promote the College to the wider community
- 6) To act as a forum through which parents or carers’ suggestions and ideas to improve the College can be presented
- 7) To provide opportunities for fellowship, engagement and support
- 8) To support the College by providing volunteer and prayer support
- 9) To support the operation of the College tuckshop, second-hand clothing store or similar support service provided to the College community, if approved by the College Management Team
- 10) To subscribe to, affiliate or co-operate with other associations having similar objectives
- 11) To make donations for patriotic, charitable or community purposes.

#### **3. Participation**

Any parent, caregiver, guardian or friend of the College who has the interests of the school at heart is encouraged to be involved in College Connect.

“Parent, caregiver or guardian” means any parent, caregiver or guardian of a child enrolled in the College.

“Friend” means teachers, employees and volunteers who, in the opinion of the College, hold the interest of the College and its students at heart.

#### **4. GENERAL MEETINGS**

These shall be held as scheduled on the school calendar. A notice of meeting shall be advertised in the weekly newsletter. There will be a minimum of two College Connect meetings held every year.

The Chairperson, or their delegate, will preside over the meeting.

At a General Meeting there will be:

- a) An election of Chairperson, Secretary and Treasurer for the current year
- b) Discussion regarding goals for the ensuing year in consultation with the Principal.

At each meeting, the Chairperson and Treasurer will present reports.

The Chairperson will prepare an agenda in liaison with the Principal or his/her delegate prior to the meeting.

The minutes of every College Connect meeting must be signed by the Chairperson of that meeting or at the succeeding meeting by an Executive Participant present at the previous meeting.

Subject to other provisions in this Charter, College Connect Executive Participants may meet and regulate those proceedings as they see fit.

#### **5. VOTING**

Voting shall be by a show of hands unless a majority of those present request a secret ballot. Questions will be decided by a majority of votes of the participants present.

#### **6. Executive Participants**

The Executive Participants shall be made up of:

Chairperson  
Immediate Past Chair  
Secretary  
Treasurer  
Prayer Coordinator  
Welcoming Coordinator  
Events Coordinator  
Volunteer Coordinator

The Chairperson of College Connect will ideally be a current Executive Participant. If no nominations are forthcoming from a current Executive Participant a nomination may be received from a past Executive Participant. In the unlikely event there are still no nominations the floor will be opened for nominations.

The affairs of the Executive Participants shall be organized by the Chairperson, Secretary and Treasurer in direct liaison with the Principal and or his/her delegate.

## **7. SUBCOMMITTEES**

Special interest groups within the community of College Connect may be established to service the interests of students (such as but not limited to educational, sporting, spiritual or cultural groups) in line with the objects of College Connect and the College.

Such subcommittees shall be comprised of volunteer parents, approved by the Principal and Chairperson of College Connect, who wish to attend and participate in meetings and events.

## **8. FINANCE**

College Connect shall not commit itself to any expenditure in excess of \$1000 without consultation with the Principal or his/her delegate.

All fundraising monies will be accounted for and banked through the School system. The Chairperson, Treasurer or Secretary of College Connect may requisition funds from this account through the College Management Team in accordance with the College finance policies and procedures.

College Connect shall not be for profit or gain of its individual participants. A participant maybe reimbursed for expenses incurred on behalf of the College Connect.

## **9. REPORTING REQUIREMENTS**

College Connect shall forward minutes of meetings to the Principal for tabling at College Management meetings.

The College Connect Chairperson or Treasurer will provide financial reports to the College Management Team upon request.

The College Management Team may call for such other reports as it deems necessary from time to time.